

**THE ORCHID CLUB
OF
SOUTH AUSTRALIA INC.**



By-Laws (2018)

(January 2018)

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BY-LAWS

(With all amendments 9th January 2018)

1. Interpretation and definitions

- a. All By-Laws shall read with reference and subject to the Constitution of the Club and in their interpretation where the context so permits, the singular shall include the plural and the masculine shall include the feminine and neuter genders and vice versa.
- b. The following words and phrases shall have the meanings here-under assigned to them :

- i. “Member” shall mean a financial member of the Club.

(Family membership members will exhibit under a single Exhibitor.)

- ii. “Exhibitor” shall mean a member of the Club or any other person approved by Committee who benches a plant at any show or meeting of the Club.

Two or more members who have a common collection of plants may exhibit jointly during any year. For the purpose of prizes and promotion from one class to another, such joint exhibitors shall be regarded and treated as a single exhibitor.

- iii. A” Prize Point” is a point awarded to a prize-winning plant at a Monthly Meeting. Three (3) Prize Points are awarded to a plant achieving 1st place in a Plant Section; two (2) Prize Points are awarded to a plant achieving 2nd place and one (1) Prize Point is awarded to a plant achieving 3rd place.
- iv. An “Aggregate Point” for a Monthly Meeting is the accumulation of ten (10) or more Prize Points for each Section of the Monthly Show Schedule.
- v. A “Promotional Point” at a Monthly Meeting is allocated to the Exhibitor who accumulates the highest number of Prize Points for each Plant Section of the Schedule in a

- Show Year, but must meet the Aggregate Point criteria.
(As defined in By-law clause 1.b.iv)
- vi. A “Promotional Point” at a Show is gained by the plant that is allocated the “Best” in each Plant Section of the Show Schedule.
 - vii. The “Plant Section” is the Genus grouping as per the Show Schedule.
 - viii. A “Second Division Exhibitor” shall mean a novice who exhibits at a novice level. A member may not exhibit in this division after having accumulated twenty (20) Promotional Points in this division. (There is no time limitation) A “Second Division Exhibitor” shall remain so until the end of the show year during which the member gained the twentieth (20th) Promotional Point.
 - ix. A “First Division Exhibitor” shall mean an exhibitor who has nominated for this division or who has graduated from the Second Division and is not an “Open Division.” exhibitor. A member may not exhibit in this division after having accumulated twenty five (25) Promotional Points in this division in the preceding three (3) years. A “First Division Exhibitor” shall remain so until the end of the show year during which the member gained the twenty fifth (25th) Promotional Point.
 - x. An “Open Division Exhibitor” is an exhibitor who has nominated for this division or promoted from First Division.
 - xi. Promotion by an exhibitor to a higher Division is determined by the accumulation of Monthly Meeting and Show Promotional Points or on direction by the Management Committee.
 - xii. The Registrar may recommend to Committee that a member be promoted to a higher Division. Each recommendation will be considered on its merits and any decision by the Management Committee will be final and binding

- xiii. A member may exhibit and compete at meetings and shows under a business name and so publicize that business. In all cases the person, not the business, shall be the “Member” of the Club.
- xiv. ”Show Year” means from the first day of January in any year to the last day of December in that year.
- xv. “Plants” shall mean orchid plants.
- xvi. “Judges” shall mean judges of the Club and any suitably qualified persons invited by the Registrar, to assist at any judging.
- xvii. “Seedling” shall mean the complete plant grown from seed and flowering for the first time. For Exhibition purposes, seedlings shall retain their status of “seedling” throughout the flowering season in which they first flowered.
- xviii. A ‘School Division Exhibitor” shall mean a student from a participating school from the Orchids in Schools program. Exhibitors in this division will not be awarded promotional points nor be eligible for Grand Champion at any show.

2. General Provisions

- a. Any Open Division Exhibitor who has for three (3) years failed to gain a Promotional Point in those three (3) years may seek Committee’s approval to exhibit in First Division. Each case will be considered on its merits.
- b. A Member may submit a request to the Management Committee seeking approval for a change to a different Division, each request will be considered on its merits and any decision by the Management Committee will be final and binding.
- c. Any exhibitor who exhibits in a particular Division in any Show Year cannot exhibit in a different Division for that Show Year.
- d. Where an exhibitor has exhibited in a higher division at any other club in Australia, they may be prevented from exhibiting in a lower division in this Club; excluding Conferences.

- e. Any person submitting a plant for a show prize must be an “Exhibitor” as defined by By-law 1(b) ii.

3. Judges

- a. The Club Judging Panel by Committee appointment may consist of a Registrar, Deputy Registrar, Assistant Registrar and Judges.
- b. Student and Associate Judges as determined by the Australian Orchid Council (AOC) training course may also be included.
- c. Associate and Student Judges will not be eligible to judge for championships, but may be involved with the judging panel in all other aspects of judging.
- d. An Emeritus Judge appointed by the AOC, shall assume the same status in the club. Such judges will be granted leave of absence from normal judging duties but will be welcome to attend and join a judging panel at meetings and shows, if, and when they can.
- e. Any Judge seeking leave of absence shall request such from the Registrar.
- f. The Judging Panel shall meet on at least four occasions each year to maintain current Judging standards.
- g. Rostered members of a judging panel shall be in attendance at general club meetings. All judges are expected to attend meetings and shows in order to carry out such duties as the Registrar may reasonably require them to perform and shall attend at least seventy five percent (75%) of these each year.
- h. The Committee, on advice from the Registrar, may cancel the appointment of any member of the judging panel who absents themselves without leave or reasonable explanation from Judges Meetings, General Meetings and shows at which his/her presence was required by the Registrar, or who without valid reason failed to satisfactorily discharge their duties as a Judge, Associate Judge or Student Judge as defined by the South Australian Regional Orchid Council (SAROC) training panel.

4. AOC Awards

The owner of a plant may apply to the AOC Regional Judging Panel (SAROC) if they wish to submit the plant for an AOC Award.

5. Shows and Meetings

- a. Exhibitors and exhibits at any show of the Club shall conform to the By-Laws of the Club and to any conditions set down in the Schedule and Rules for such Show.
- b. Schedules of Shows shall be prepared and approved by the Committee.
- c. A copy of the Constitution, OCSA By-Laws and the schedule of the Show shall be available at all Shows.
- d. All Shows shall be ratified by the Committee.
- e. Any member may object to the granting of a prize at a Show, as per the Show Schedule, provided that they shall deliver such objection in writing to the Registrar or the Secretary during the period of the Show, accompanied by a fee of \$25:00 which shall be forfeited if the objection fails.
- f. The decision of the Committee shall be final and binding regarding any complaint, false declaration or objection of any kind pertaining to Shows.
- g. At all Shows, Meetings or Special Judging, an exhibitor shall accept full responsibility for the safety and well being of his plants and shall indemnify the Club, and its Judges, against loss, theft or damage of any kind to his plants.
- h. The Show Marshall, or in his absence his Deputy, shall have full and complete powers of final decision affecting any aspect of a Show or Exhibition staged by the Club. The one exception to this being the result of judging at any such Show or Exhibition. Failure to comply with any ruling or direction of the Show Marshal will subject the offending exhibitor(s) to disqualification from the competition and/or removal of the offending exhibitor(s) display from the Show or Exhibition.

- i. There shall be Monthly Meeting Stewards appointed by the Registrar who shall have full and complete powers of final decisions affecting any aspect of plant benching at Monthly General Meetings of the Club. Failure to comply with any ruling or direction of the Monthly Meeting Stewards will subject the Exhibitor to disqualification from competition and/or removal of the offending Exhibitor(s) plants from the Meeting.
- j. Any orchid may only win sectional prizes and placings in its Exhibitor's own Division.
- k. All Show judging shall be by appreciation.
- l. Inflorescences with pollinated flowers shall not be eligible for judging.
- m. At commencement of judging only persons approved by the Show Marshall shall remain within the Judging area.

6. Committee Meetings

- a. Reasonable notice of any Committee Meeting must be given by the Club Secretary to all Members of the Committee.
- b. The Chairman of the Committee should not accept a motion which is in conflict with or contrary to a previously passed motion of Committee (hereinafter called the "previous motion") for a period of three months after such motion was passed, without the consent of the proposer or seconder of that previous motion or without the consent of all other members of the Committee at the Meeting (excluding the proposer and the seconder of the previous motion), unless he is satisfied that the knowledge of Committee or the circumstances relating to the matter have substantially and materially altered since the previous motion was passed making it desirable to have the matter reconsidered by Committee.
- c. Where by resolution of Committee duly passed it has been resolved that a Member of Committee entitled to vote has a personal interest in any matter currently before Committee, Committee may at its discretion resolve by further resolution of Committee that the interested Member of Committee should not vote on the matter in question and/or should not partake in

any discussion concerning the matter and/or should absent himself during any such discussion or vote. If the Committee so resolves any Member of Committee so personally interested as resolved by Committee shall not be entitled to vote and/or partake in the discussions concerning the matter or resolution in which such member of Committee may be personally interested and shall absent himself as requested if so requested.

7. Virus Panel

The Committee shall appoint annually a convenor and a minimum of three members of the Club who shall be known as the "Virus Panel". Such Panel will have power to inspect any Exhibitor's plants at any reasonable time when they are about to be placed or have been placed on Exhibition at a Show or any Meeting of the Club.

Any plant that is suspect of being infected will be removed from competition and/or sale by the Panel. Notification of such action will be given, to Registrar, the Show Marshall and the Exhibitor.

The "Virus Panel" is required to maintain a complete reference file of all laboratory results and relevant information. (such as photographs)

This reference file will remain the property of the Club and must be made available on request by the Virus Panel, Club Members, or Committee.

8. Life Membership

- a. A member intending to nominate a fellow member shall submit to the Secretary the nomination in writing. The nomination shall include a supporting statement which shall detail the reason for the nomination of the nominee including such information as years of continuous membership, official positions held within the Club, voluntary support at Shows, Exhibitions, Conferences, Club Meetings and any other significant event to the betterment of the Club and orchid growing in South Australia.
- b. The nomination for Life Membership shall be submitted to the Secretary no later than the month of October.

- c. The Secretary, upon receipt of a nomination, shall confirm the details of the supporting statement. Upon completion of the investigation of the details in the supporting statement, the Secretary shall include an item on the agenda of the next Committee Meeting, being no later than the December meeting for acceptance or rejection of the nominee for Life Membership.
- d. The Committee shall assess the contribution of the proposed nominee and if the Committee rejects the nomination, the Secretary shall inform the nominator in writing the reason for their decision. If the Committee approves the nomination, it shall assign a Committee Member to draft the nomination citation for publication in the February Bulletin. Such citation should be a reasonably comprehensive statement of the Member's contribution to the Club and conclude with the Committee's recommendation for Life Membership.
- e. Voting for Life Membership shall be by secret ballot at the commencement of the Annual General Meeting. As determined by section 5 of the constitution. Ballot papers are to be printed with name of nominee or nominees in alphabetical order. Membership lists are to be printed and Managers appointed to distribute the ballot papers and mark off the roll as Members take their ballot papers. Committee shall appoint scrutineers to oversee the vote counting.
- f. The result of the Life Membership nomination shall be advised to the Members before the close of the Annual General Meeting.

9. Trading Table Sales Plants

a. Members

All Members must be financial members of the club to be able to sell plants or divisions on the trading table at Club Meetings or at any OCSA Club Shows.

b. Non-Members

Any non-member may only be able to provide plants or divisions for sale on the club trading table providing a prior agreement has been approved by the Club Trading Table

Convenor and or Club Management Committee for sale of nominated plants and division.

- c. Sale plants must be:
 - i. Plants must be in a healthy and clean condition.
 - ii. All plant sales sheets must be clearly and correctly filled in with member's name, Show number, price and plant details.
 - iii. All plants must be properly labelled and priced.
 - iv. Freshly potted plants will be rejected.
 - v. All plants must be checked in by the Trading Table Convenor.
 - vi. Plants sold at any OCSA event will have a commission of 25% deducted from the total plants sold.
 - vii. The Trading Table Convenor has the authority to reject any plants which are considered not suitable for sale.

10. Show Rules

- a. Entries are free, but all exhibitors must be financial members of The Orchid Club of South Australia Inc.
- b. Exhibitors are bound by the Constitution, By-Laws and Show Rules of the Orchid Club of SA Inc.
- c. In all matters regarding the arrangement and conduct of the Show, with the exception of judging, the Show Marshal is the ruling authority.
- d. An official plant label showing the name of the orchid and the Exhibitor's Show Number must be affixed to each plant as close possible to the flower(s). Plant Labels: GREEN for Open Division, WHITE for First Division, YELLOW for Second Division and GREY for School Division.
- e. Orchids that are not for competition should have NFC on the label.
- f. Seedlings should be identified with a WHITE streamer available at 'PUT IN'.
- g. To be judged as a seedling, an exhibit must be the complete plant, undivided, grown from seed and flowering for the first time (Must not be a mericlone).

- h. Damage to plants or bloom(s) that happens in transit to the Show will not be penalised in judging if the broken piece(s) are left on the top of the pot and the plant is identified by a RED streamer available at 'PUT IN'.
- i. Only judges and authorized assistants will be allowed to remain in the Exhibition area while judging is in progress.
- j. All plants competing for prizes must have been owned by the Exhibitor for at least six (6) months prior to the Show.
- k. Plants suspected of being infected with virus, disease or insect infestation will not be eligible for competition and such plants will be removed from the Show.
- l. Pollinated flowers will not be judged.
- m. Any ties or supports used must be below the ovary in ALL GENERA. *Cymbidium* spikes should have no more than ONE tie or support beyond the first flower. *Cymbidiums* with more than one tie or support beyond the first flower will not be disqualified, but to assess the ability of the stem to support the flowers Judges can remove all but one tie or support. Although all care will be taken neither the Judges nor the Club will be responsible for any damage that may result.
- n. If, in the opinion of the Judges, an exhibit is not worthy of a prize then, with the authority of the Registrar, none will be given.
- o. The decision of the Judges is final and binding and no objections or discussions regarding the results will be considered with the exception of any of the Club's Laws, By-Laws or Show Rules.
- p. Any such objection must be lodged in writing with the Registrar of Judges or Secretary of the Club.
- q. The Club accepts no responsibility for any loss, damage or infection suffered to any plant or bloom exhibited in any Show or Meeting. This also extends to any prop(s), display items or planters used.
- r. The Club reserves the right to photograph any of the exhibits and use the photographs for whatever purpose it shall decide.

- s. Exhibits must not be removed before 'TAKE OUT' time except with the approval of the Show Marshal. Exhibitors unable to remove their plants from the Show should provide the person doing so with a written letter of authorization.
- t. The "Virus Panel". Will have the power to inspect any Exhibitor's plants at any reasonable time when they are about to be placed or have been placed on exhibition at a Show or any Meeting of the Club. Any plant that is suspect of being infected will be removed from competition and/or sale by the Panel. Notification of such action will be given, to Registrar, the Show Marshall and the Exhibitor.

11. Code of Conduct

The primary objects of the Orchid Club of South Australia Inc. are:

- a. The advancement of all that pertains to orchids including their natural history, cultivation, development and hybridization.
- b. The preservation and propagation of all species of orchid.
- c. The promotion and development of orchids to enhance the advancement to the horticultural resources of Australia.
- d. The promotion and maintenance of good fellowship with all persons and bodies with similar goals and aims.

The Orchid Club of South Australia Inc. is committed to promote all aspects of education about the culture of Orchids, with members and the general public.

Attendance and/or participation at any club meetings, functions and activities will require that all persons shall conduct themselves in a manner which reflects the ethics and standards of this code and shall uphold the principles, values and complying with standards of conduct set out in this code:-

- a. Comply with all the Rules and By-Laws of the Orchid Club of South Australia Inc.
- b. Conduct all organisational and operational functions with positive leadership exemplified by open communication, creativity, dedication, compassion and fairness.

- c. Demonstrate the highest standards of personal integrity and honesty.
- d. Engage in carrying out the Orchid Club of South Australia Inc. objectives in a professional and courteous manner. (Inappropriate, unwarranted or offensive comments or actions will not be acceptable).
- e. Respect and consider all persons, regardless of race, religion, gender, sexual orientation, maternity, marital or family status, disability, age or national origin.
- f. Recognise that the primary function of the Orchid Club of South Australia Inc. at all times is to serve the best interest of all members, the public and the local orchid community.
- g. Observe the safety, health and welfare of all members and the public in the performance of our duties.

Any person/s who fail/s to comply with this code may be requested to leave the meeting, function or activity immediately.

Failure to comply with a request to leave may result in further action by the Committee.

Any person/s sanctioned by the Club may raise an objection to the sanction given providing the objection is rendered in writing to the committee with reasons to explaining their conduct.

The Committee shall consider such objection at the next Committee Meeting.

In the event of any such sanction being sustained, the Committees decision shall be final.

12. Electronic Payments or Transfers

All payments by the Club shall be made as set out in the Constitution however where it is deemed necessary by the Committee methods of payment may also include advances in technology, such as telephone and computer banking, smart cards and electronic funds transfers for methods of payment.

Every effort should be made to prevent any unauthorized transactions and all reasonable steps should be taken to ensure the security of all cards and their code (Pin Number/Password).

13. Trophies

Colin Grigg Memorial Trophy

(Large Silver Tray) - Grand Champion, OCSA Spring Show
A perpetual trophy awarded to the Grand Champion orchid by the judging panel at the OCSA Spring Show.

Hills Family Trophy

(Wooden V Shape with loose glass vase) – A perpetual trophy awarded to the Best Dendrobium other than Australian Native by the judging panel at the OCSA Spring Show.

Advertiser Tray

(Large Silver Tray) - A perpetual trophy awarded to the Champion Cymbidium by the judging panel at the OCSA Spring Show.

Max Clayton Memorial Trophy

(Small wooden wardrobe) – A perpetual trophy awarded to the Best Species Paphiopedilum by the judging panel at the OCSA Spring Show.

Frank De Rose Memorial Trophy

(Wooden with Round Crystal) - A perpetual trophy awarded to the Champion Laeliinae by the judging panel at the OCSA Spring Show.

Roy Hargreaves Memorial - Rosette/Sash awarded to the Best Australian Native Terrestrial by the judging panel at the OCSA Spring Show.

Highest Aggregate Points Trophy

Awarded to the member who achieves the highest number of accumulated Aggregate points (points awarded for 1st, 2nd and 3rd places) for the calendar year from the Monthly Floral Competition.

SA Orchid of Year

Framed photograph of plant - Chosen by the OCSA Judging Panel from the Monthly Floral Competition “Orchid of the Night”, the Grand Champion from each OCSA Show and the Judges Choice from Sarc Dinner competition. Judged plants are from December to November.

Members Popular Vote

Framed photograph of plant - Chosen by the Members at the February Night Meeting by secret ballot using images from the Monthly Floral Competition “Orchid of the Night”. Judged plants are from February to December meetings.

Reg Shooter Trophy

(Wooden) Chosen by selected panel of Judges from plants nominated at OCSA Shows for the best Australian Native Hybrid in a calendar year.

Les Nesbitt Trophy

Selected by Mr. Les Nesbitt from plants nominated at OCSA Shows for the best Australian Native Species in a calendar year.

McFarlane Trophy

(Wooden) Chosen by the OCSA Judges at February Judges Meeting for the best Australasian Hybrid or Species in a calendar year. Defined as all plants, and their parents, originating within the “Wallace Line”.

George & Pat Abel Perpetual Trophy

(Wooden) Awarded to the winner of the Popular Vote, chosen by the members at the Sarc. Dinner.

OCSA Judges 15-year service

Recipient to receive a Clock (either glass or wooden casing)
Awarded to an OCSA Judge who achieves 15 years’ continuous service as an OCSA Judge.

Best Seedling Trophy

Awarded to Best Seedling by Graham and Sue Zerbe for the best seedling nominated from the Monthly Floral Competition, each OCSA Show and the Sarc Dinner competition in a calendar year.

14. Miniature Table-Top Displays

- a. Displays are to be benched on a FLAT board approx. 500 mm. Square.
- b. Members are to supply their own card table on which to bench their display so that all displays are uniform in size.
- c. These tables will be covered with white paper or white cloth and no other covering is to be used.

- d.** The board must be covered with display items, nothing used can spill over and touch the table.
- e.** From 1 to 7 potted orchid plants only are to be used.
- f.** Height is not stipulated but all items should be in proportion to the rest of the display, e.g. board, etc.
- g.** Living greenery (potted or placed on the board) can be used.
- h.** No other flowering plants besides orchids are allowed.
- i.** Accessories are allowed and could include pebbles, mini garden ornaments, gum nuts, pine needles, baby tears, moss, Lichen, tiny statues, etc.
- j.** It is not necessary to own the orchids used in a display.
- k.** Exhibitors may enter multiple displays.
- l.** Plants included in a Miniature Table Top display will not be included for judging in any other class.
- m.** Exhibitors must have their Show Number clearly visible on each display.
- n.** There will be only one class which will be open to all members across all Divisions.
- o.** Display until after the end of the show without a written request which has received approval by the Show Marshall.